PLEASE READ BEFORE COMPLETING THE ATTACHED APPLICATION.

This application is for **NEW PERMIT APPLICATIONS ONLY** and is not to be used for renewals.

Mail (or bring in) your check/money order, payable to the City of Visalia along with your completed application to:

Alarm Officer
Visalia Police Department
303 South Johnson St.
Visalia, CA 93291

Permit fees are: **$15.00 a year**, based on the fiscal year of July 1st through June 30th. The City does not pro-rate these fees.

Please see the attached for further information regarding the **Alarm Permit Ordinance.**

If you have any questions regarding this permit, please call the Visalia Police Department Alarm Officer at (559)713-4238.

If you want to contest an alarm response, you must do so in writing to the address listed above within five (5) working days.

VPD#611

ALARM PERMITS

Alarm permits are issued on an annual basis for a twelve-month period beginning July 1st of each year and expiring June 30th of the following year. The City does not pro-rate these fees.

All alarm systems must have a valid alarm permit renewable on July 1st of each year. Failure to renew this permit prior to July 1st of each year will constitute a violation of Visalia Municipal Code Section 8.08.

Whenever an alarm user desires to test, repair, modify, or install an alarm system, notification of such intentions shall be given to the Visalia Communications Office Dispatcher at 559-713-8116 prior to such actions.

An alarm system shall be supplied with an uninterruptible power supply in such a manner that the failure or interruption of normal utility electricity will not activate the alarm system. The power supply must be capable of at least four (4) hours of operation.

No person shall use or install any alarm, which will initiate a call and deliver a recorded message to any telephone number terminating at the Visalia Police Department.

A service charge for an emergency response will be assessed against a person or business whose alarm system generates false alarms in accordance with the following schedule:

POLICE DEPARTMENT RESPONSE

First response occurring between July 1 & June 30…….……..……..... Free

Second response occurring between July 1 & June 30…..... $35.00 ea

Third response occurring between July 1 & June 30…….....… $50.00 ea

Fourth response occurring between July 1 & June 30…….…….…….....… $65.00 ea

Fifth response occurring between July 1 & June 30….…….…….…..…... $75.00 ea

Sixth response occurring between July 1 & June 30…….....… $90.00 ea

Seventh (& any additional) response occurring between July 1 & June 30..…. $100.00 ea

Replacement of Permit or Validation Sticker……...…... $4.00 ea

All false alarms occurring at locations without a valid alarm system permit and after reasonable efforts of obtaining a permit application have been attained, will be issued an Administrative Citation as required by Visalia Municipal Code Section 1.13.050 with fines starting at $100.00 for the first violation, $200.00 for the second violation and $500.00 for the third and any subsequent violation(s) of the year. Issuance of an Administrative Citation does not eliminate the fact that a permit must still be obtained. Copies of City of Visalia Municipal Code Chapter 8.08 and 1.13.050 are available at the Visalia Police Department 303 S. Johnson Street, Visalia CA 93291.

VISALIA POLICE DEPARTMENT
ALARM SYSTEM PERMIT APPLICATION

1. Alarm Location Type: Commercial ☐ Residential ☐ School ☐

2. Business Name:_____Telephone:_____

3. Applicant Name:_____Telephone:_____

4. Complete Address/Location of Alarmed Property including zip code:

_____

5. Complete Mailing Address including zip code (if different from #4):

_____

6. Nature of Business/Property Use:_____

7. Does This Alarm Serve More Than One Business? Yes ☐ No ☐

8. Type of Alarm (Check all that apply):

Burglary ☐ Hold-Up ☐ Audible ☐ Not Audible ☐

9. Persons Who Can Provide Access to Premises in Event of Emergency
(**Please only fill in a maximum of 3 names and phone numbers**):

   a. Name:_____Phone:_____

   b. Name:_____Phone:_____

   c. Name:_____Phone:_____

10. Alarm Company:_____Phone:_____

11. Signature of Applicant/Agent of Applicant:

_____ Date:_____